



**OXFORD SERVICE COMPANY, INC.**  
Courtesy Loaner Car provided by:  
**White Glove Holdings, LLC**  
**VEHICLE RENTAL CONTRACT**



Oxford Service Company, Inc. dba Oxford Automotive, will provide its customers, depending on availability, with a rental vehicle for their use while their vehicle is being serviced at our facility. This service is available to qualified drivers who meet the criteria listed in the "Terms and Conditions" below. These vehicles are owned by White Glove Holdings, LLC.

**Terms and Conditions**

**The following criteria must be met by the driver renting the vehicle owned by White Glove Holdings, LLC.:**

**Driver must:**

1. Be 21 years of age & show proof of valid driver's license
2. Show proof of adequate automobile liability insurance
3. No major traffic violations in the previous years. Major violations include the following:
  - o Driving under the influence of alcohol or drugs
  - o Driving with a suspended driver's license
4. No more than one minor violation in the previous 3-year period. Minor violations include the following:
  - o Speeding or reckless operation
  - o Failure to yield or stop
  - o Distracted driving
5. Obey passenger restraint and child safety laws while operating the rental vehicle
6. Not allow the rental vehicle to be driven by any person not listed on this agreement
7. Agree to promptly return the rental vehicle in the same condition as received after your vehicle is repaired.
8. Not allow pets/animals in the rental vehicle
9. Drive within the posted legal speed limits
10. Vehicle is not to be used for commercial purposes, such as ridesharing, food delivery, etc.

**I agree that I have read and do meet the conditions for renting the vehicle as outlined above.**

- I agree to abide by the terms outlined above.
- As the driver of this vehicle, I will be responsible for any damage(s) and violations incurred to this vehicle or any other property while this vehicle is in my possession.
- I understand that this rental vehicle has a GPS tracking device installed and if excessive speed or braking events during use of the loaner vehicle is suspected based upon GPS information, you will be required to return the vehicle to us upon request.
- I understand that I will be charged \$95.00 per day for each additional day I keep the rental vehicle after I am notified that my vehicle is ready for pickup.
- **Initial** \_\_\_\_\_ **Refueling.** I understand and agree that my credit card will be charged for fuel refilling at \$5.00 per gallon.
- **Initial** \_\_\_\_\_ **Cleaning Fee.** I agree to return the car in a clean condition, or I will be charged a \$100.00 cleaning fee.
- **Initial** \_\_\_\_\_ **Smoking Fee.** I understand that I will be charged a \$250 cleaning fee if I or another occupant smoke in this car.
- **Initial** \_\_\_\_\_ **Driving Distance.** I will not drive this rental vehicle further than 100 miles from the shop without giving the manager notice. A GPS tracking device is installed in this vehicle.
- **Initial** \_\_\_\_\_ **Credit Card Will Be Charged.** I will be charged with no advance notice if any of these requirements are not met.

**Fuel Tank Level (circle level):**



Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Rental Car License #: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



SKILLED TECHNICIANS.  
HONEST SOLUTIONS.



## White Glove Holdings, LLC Rental Car Incidental Charges

### Credit Card Authorization Form

I understand that my credit card may be charged according to the Vehicle Rental Contract if the rental car is not returned:

- On time
- Refueled to its original level
- Smoke free
- Clean

Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_